



CHILD ENROLLMENT APPLICATION
SHEET 1 OF 2

Child Information

Date: _____

First Name: _____ M.I. ____ Last Name: _____

Name child prefers to be called: _____ Grade/Class: _____

Child's Address: _____

Gender: Male Female Date of Birth: _____ Child's S.S. #: _____

Arrival Time: _____ Departure Time: _____ Start Date: _____

Previous Child Day Care Programs / Any Special Accommodations: _____

Primary Residence of the Child: ___ With Mother ___ With Father ___ With Both

___ With Guardian (Name): _____

List any existing medical conditions, medication and/or special attention your child may require?

Allergies: _____

Pediatrician's Name: _____ Phone: () _____

Address: _____

Parent/Guardian Information

Father/Guardian First Name: _____ M.I. ____ Last Name: _____

Address: _____

Occupation: _____ Home Phone: () _____

Employed By: _____ Office Phone: () _____

Work Address: _____ Work Hours: _____ Cell Phone: () _____

Custodial Parent (If married, mark both parents) Driver's License #: _____ Exp Date: _____

Email: _____

Mother/Guardian First Name: _____ M.I. ____ Last Name: _____

Address: _____

Occupation: _____ Home Phone: () _____

Employed By: _____ Office Phone: () _____

Work Address: _____ Work Hours: _____ Cell Phone: () _____

Custodial Parent (If married, mark both parents) Driver's License #: _____ Exp Date: _____





CHILD ENROLLMENT APPLICATION

SHEET 2 OF 2

Email: _____

People To Contact If Parents Cannot Be Reached:

1st Contact Name: _____ Phone: () _____

Relationship to the Child: _____

Additional Comments: _____

2nd Contact Name: _____ Phone() _____

Relationship to the Child: _____

Additional Comments: _____

3rd Contact Name: _____ Phone() _____

Relationship to the Child: _____

Additional Comments: _____

4th Contact Name: _____ Phone() _____

Relationship to the Child: _____

Additional Comments: _____

Person's Authorized To Pick Up Child*

Person's Not Authorized To Pick Up Child*

Signature:

Parent's Signature: _____ Date: _____

- Enrollment eligibility is based on space, registration date and/or child's date of birth.
- If a parent is not authorized to pick up your child, you have to provide official paper work such as custody, court order or guardian papers.
- **Per Section** § 22.1-4.3. Code of Virginia, Participation by and notification of noncustodial parent.
Unless a court order has been issued to the contrary, the noncustodial parent of a student enrolled in a public school or day care center (i) shall not be denied the opportunity to participate in any of the student's school or day care activities in which such participation is supported or encouraged by the policies of the school or day care center solely on the basis of such noncustodial status and (ii) shall be included, upon the request of such noncustodial parent, as an emergency contact for the student's school or day care activities.
For the purposes of this section, "school or day care activities" shall include, but shall not be limited to, lunch breaks, special in-school programs, parent-teacher conferences and meetings, and extracurricular activities. It is the responsibility of the custodial parent to provide the court order to the school or day care center.

Thank You!